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| --- | --- |
| FSU Color_Seal_125x125 | *Department of Environmental Health & Safety*Building Code Administration124 Mendenhall Building “A” Phone: 850-644-7686 Tallahassee, Florida 32306-4154 Fax: 850-644-4238Web: [www.safety.fsu.edu](http://www.safety.fsu.edu) E-Mail: Buildingcode@admin.fsu.edu |

**PROJECT AUTHORIZATION FORM**

**Instructions:**  *Project Manager complete and submit this form with documents for permitting review*.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Action Requested: | [ ] Preliminary Review | [ ] Final Permit Review | [ ] 100% | [ ] Re-Review |
| Submittal Contents: | [ ] Construction Documents | [ ] Specs |
| [ ] Dwgs | [ ] Signed/Sealed | [ ] Other |       |
| Work Request No. |       | Project No. |       | Budget No. |       |
| Est. $ Value of Construction: |       | Fees Paid By: |       |
| Project Name: |       |
| Project Location (e.g. Main Campus) and Address:  |       |
|       |
| Description of Work:  |       |
|       |
| FBC Class of Work | [ ] New | [ ] Repair | [ ] Alteration | [ ] Addition | [ ] Demolition |
| Architect/Engineer Name: |       |
| Contact Name: |       | Phone:  |       | E-Mail:  |       |
| Contractor Name: |       |
| Estimated Start Date:  |       |
| Other Comments: |       |
|       |
| FSU Project Manager |       | Department:  |       |
| Phone:  |       | E-Mail:  |       |
| Signature:  |  | Date:  |       |