



# The Florida State University

Facilities Purchasing Department  
104A Mendenhall Building A  
Tallahassee, Florida 32306-4150  
P: (850) 644-7642 F: (850) 644-8638

---

## ADDENDUM - 1

DATE: OCTOBER 14, 2015

BID NUMBER: FAC160818-15

BID TITLE: CHILLER CONDENSER TUBE REPACLMNT SERVICES FOR  
FLORIDA STATE UNIVERSITY CENTRAL & SATLITE UTILITIES  
PLANTS

## CORRECTIONS

### I. **SOLE POINT OF CONTACT**

Roberta Williams  
Procurement Associate  
Facilities Purchasing  
969 Learning Way, Suite 104A  
Tallahassee, FL 32306-2370  
Phone: 850-644-7642  
Email: [rwilliams@admin.fsu](mailto:rwilliams@admin.fsu)

Preliminary questions relative to the RFP document and/or process must be submitted in advance by email to the FSU sole point of contact no later than the day and time shown in the Calendar of Events as the last day to submit questions. FSU may respond to questions via an addendum that will be posted to the Facilities Purchasing website. At all times it shall remain the responsibility of the Respondent participating in the RFP to check the website for postings of addenda, notices or award decisions. No further notice will be given.

Only those communications that are in writing from Facilities Purchasing shall be considered as a duly authorized expression on behalf of FSU. Respondents may not consider any verbal instructions as an official expression on FSU's behalf. **QUESTIONS DIRECTED TO, OR ANY RESPONSES RECEIVED FROM ANY OTHER DEPARTMENT, PERSON, AGENT, OR REPRESENTATIVE OF FSU WILL NOT BE CONSIDERED VALID OR BINDING.** Also, FSU will recognize only communications from Respondents that are signed and in writing as duly authorized expressions on behalf of the Respondent.

The links on page 16 are no longer active see below for new links.

FSU's standard insurance requirements:

<http://procurement.fsu.edu/sites/default/files/media/doc/StandardInsuranceProvisions.pdf>

FSU's Standard purchase order terms and conditions:

<http://procurement.fsu.edu/sites/default/files/media/doc/StandardTermsandConditions.pdf>



# *The Florida State University*

Facilities Purchasing Department  
104A Mendenhall Building A  
Tallahassee, Florida 32306-4150  
P: (850) 644-7642 F: (850) 644-8638

---

The Federal Standard Acquisition regulations for federally funded contracts:

<http://procurement.fsu.edu/sites/default/files/media/doc/FederalAcquisitionRegulations.pdf>

**Note: ALL ADDENDA MUST BE SIGNED AND INCLUDED IN YOUR BID PACKAGE. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.**

---

**SIGNATURE OF ACKNOWLEDGEMENT**