

ADDENDUM NO. 1



MENDENHALL BUILDING 'B' ROOF REPAIRS
Florida State University
Tallahassee, Florida

FOR: FLORIDA STATE UNIVERSITY

February 1, 2016

This Addendum forms a part of the contract documents and modifies the drawings and specifications dated December 10, 2015, as noted below.

ITEM NO. 1: PREBID MEETING:

Add: The mandatory prebid meeting was held January 26, 2016. A copy of the minutes are attached to this addendum.

ITEM NO. 2: CHANGE:

Change: Bid Opening has changed from Mendenhall Room #101 to Mendenhall Room #125

Attachments:

Agenda

Pre-Bid Conference Minutes

Sign-in sheet

END OF ADDENDUM NO. 1



January 26, 2016

PREBID CONFERENCE MEETING MINUTES

Bill King
FSU Project Manager
FSU-Facilities Maintenance
969 Learning Way
Mendenhall Building A
Tallahassee, Florida 32306-4150

Project: Mendenhall Building 'B' Roof Repairs
Florida State University
Tallahassee, Florida

The pre-bid conference was held on January 26, 2016, at 10:00 a.m., at FSU Mendenhall Building 'A' Room #101. The following persons were present:

Bill King	FSU Project Manager
Fredrick Ross	FSU Facilities Manager
Veronica Cline	FSU Facilities Purchasing
Matt Ganskop	Old World Craftsman
Arthur Hughes	Jenkins Roofing
William Patrick	Emerald Coast Roofing
Chris Hamlet	New South Systems
Ann Hudgins	Southland Rowe Roofing
Dustin Lord	Garrison Design and Construction
Bill Patrick	Aduddell Comm. Waterproofing
Randle Bryant	Harrell Roofing
Ian Miller	Streamline Roofing
Leo Stewart	Parker Brother Roofing
Iain Harnden	Senior Project Manager, MLD Architects
Roosevelt Bivens	Project Manager, MLD Architects
Aaron White	Assistant Project Manager, MLD Architects

The following was noted:

1. Florida State's and MLD's representatives introduced themselves. The sign in sheet was passed around for attendees to sign and the prebid conference agenda was distributed. See agenda (attached) for items discussed. MLD distributed hardcopies of the project documents to the contractors willing to purchase them. Contractors are allowed to purchase more copies as needed at MLD. All documents must be returned to the Architect's office within 2 weeks of the bid opening for deposit refund.

2. The Bid Opening is set for February 04, 2016 at 2:00pm in FSU Mendenhall Building 'A' Room #101
3. MLD's Iain Harnden addressed the attendees with a description overview of the scope of work, and further discussed the additive/deductive unit Deteriorated plywood replacement (500sf) /Deteriorated tectum replacement (500sf)/Damaged and deteriorated PBR metal panel replacement (250sf) that are also included in the scope.
4. Bill King raised concern about asbestos on the roof. Iain Harnden confirmed that there is asbestos in window glazing.
5. Bill King and Iain Harnden stressed the importance of safety, especially since the building will be occupied during construction, and with much anticipated student/faculty foot traffic surrounding the building down below.
6. Roosevelt Bivens confirmed that a General Contractor is not required for the new roofing system.
5. The set-up and staging area was determined to run along the perimeter of Mendenhall Building 'B' as needed throughout the construction process. The staged area will be fenced and will have privacy screening.
6. The Contractors were reminded that they will be responsible for any damage to building contents due to water intrusion during construction.
7. A full-time supervision by the Prime Contractor is required during all phases on work.
8. The attendee's all walked along the perimeter of Mendenhall Building 'B' for observations, and for any additional questions that needed to be answered while on site.
9. Any additional questions will be addressed in writing to the Architect's office.



Aaron White
Assistant Project Manager
MLD Architects

Copies to:
Attendees

MANDATORY PREBID CONFERENCE AGENDA

Project: Mendenhall Building 'B' Roof Repairs
Florida State University

Date: January 26, 2016

Time: 10:00 a.m.

Place: FSU Mendenhall Building 'B', Tallahassee, Florida 32306

1. Introduction of representatives:
FSU Project Manager, Bill King
Facilities Manager, Fredrick Ross
Senior Project Manager, MLD Architects, Iain Harnden
Project Manager, MLD Architects, Roosevelt Bivens
Assistant Project Manager, MLD Architects, Aaron White

Sign-In Sheet:

Print name, company name, phone and email address.

2. Bid Opening Date and Time TBA, FSU Mendenhall Building 'A'.
Room # _____
3. Scope of Work: Discuss scope of work

The work includes cleaning the existing PBR metal roofing system, treating rusted areas with rust inhibitor primer, installing and anchoring light gauge metal framing and custom retrofit, galvanized subpurlins over existing PBR metal panels, installing structural prefinished galvalume standing seam metal roof system with blanket insulation, flashing, fascia, rake trim, gutters, and downspouts, roof curbs, and sealants. The work also includes raising/extending plumbing vent pipes and items to above new standing seam metal panel roof system. Includes removing the existing membrane and tapered insulation system from the built-in gutters and installing new 1/4" tapered rigid polyisocyanurate insulation with a high density coverboard and fully adhering a PVC single ply roofing membrane with heat welded seams in the gutters. Replacing deteriorated wood fascia with new plywood substrate as required, waterproofing underlayment and new metal wall panels and replacing existing soffits and ceiling with new perforated metal panels. The work also includes removing the existing deteriorated paint from the metal window frames, removing the existing cracked and deteriorated window glazing and replacing damaged window panes. Replacing fixed window panes as needed, installing new premium silicone glazing sealant at window perimeters and prime and painting the metal window frames with two coats of premium industrial acrylic exterior paint. Also includes pressure washing the building exterior brick and concrete surfaces.

Additive/ Deductive Unit Costs: The following unit costs are included in the scope of work:

Deteriorated plywood replacement (500 sf included in Bid) \$ _____/ sf

Deteriorated tectum replacement (500 sf included in Bid) \$ _____/ sf

Damaged/ deteriorated PBR metal panel replacement; Contractor to provide additive/deductive unit cost per 10 sf (250 sf included in Bid) \$ _____/ sf

4. Special Aspects:
 - Safety and coordination of access and staging/storage areas with Owner.
 - Contractor will be responsible for damage to building contents due to water intrusion during duration of work.
 - Full time supervision by Prime Contractor required during all work.
5. Return undamaged contract documents to architect's office within 2 weeks of the bid opening for deposit refund.
6. Document Interpretation and Questions:
 - Phone or email to:
 - Roosevelt Bivens (850-385-9200 phone) roosevelt@mldarchitects.com or Iain Harnden
 - (850-385-9200 phone) iainharndenmld@gmail.com
7. Questions/ Discussion/ Walk Site:

[illegible]

Bid #FAC161215-16 DATE: 1/26/16 @ 10:00 a.m.

[illegible]