

**TITLE BLOCK INFORMATION**

**CONTENT:** The following information shall be provided in the title block of each drawing:

Florida State University  
Project location  
FSU Project Number

Sheet Title/Name  
Phase of development (*i.e. Conceptual Schematics, Advanced Schematics, Design Development, 50% Construction Documents, 100% Construction Documents*)

Name of Architect/Engineer  
Address of Architect/engineer  
Telephone number of Architect/engineer

Sheet number  
Date of preparation  
Initials of preparer  
Signature of reviewer  
Date of review

(On each sheet, as applicable)  
Name of consultant  
Address of consultant  
Telephone number of consultant

**ORGANIZATION:** The basic organization of the title block shall be the same for each drawing, changing the information on each sheet as appropriate.

The sheet number shall always appear either on the lower right hand corner or along the right margin of the drawing.

**SEAL AND SIGNATURE:** Each drawing shall be signed, sealed and dated by the responsible professional, in compliance with the requirements of the respective boards.