

NOTICE TO PROFESSIONAL CONSULTANTS

Florida State University announces that Professional Services in the discipline of Architecture will be required for the project listed below:

Project No. FS - 206

College of Business, Legacy Hall

Florida State University, Tallahassee, Florida

The project consists of the design of approximately 200,000 GSF of space for a new College of Business School for Florida State University in Tallahassee, Florida. It is envisioned that the new facility will house Students, Faculty, and Staff by creating a multi-functional, collaborative, and flexible environment to teach, research, and learn. Classroom and instructional space, ballroom and event space, computer labs, technology and distance learning space, wellness center space, Center and Institute space, and administrative and support space will be included. The selected design firm will be expected to provide planning, program verification/coordination, design and construction documents, and construction administration, including BIM implementation. A Master planning effort will be included to plan for future site development and growth as well as connections to adjacent facilities and main campus. Development of a retail/commercial component, including storefronts may also be incorporated, as well as renovations to related spaces or facilities needed to support the College of Business. The project budget is approximately \$88,000,000 with a construction budget of \$65,000,000. Sustainable design/construction practices including LEED documentation will be required as part of basic services. The project delivery system will be construction management. Blanket professional liability insurance for this project in the amount of \$2,000,000 must be provided as a part of Basic Services.

INSTRUCTIONS:

Firms desiring to apply for consideration shall submit a letter of application.

The letter of application must have attached:

1. A completed Florida State University Professional Qualifications Supplement, dated December, 2004. Applications on any other form, or on versions dated prior to December, 2004, will not be considered. The PQS may be downloaded from our website, www.facilities.fsu.edu/depts/designConstr/ Applicant firms are reminded that only civil, mechanical, electrical, structural engineering, and landscape consultants are allowed on their applications. Architectural and specialty consultants, including lab designers, are prohibited and are cause for disqualification. Firms may submit as a joint venture.
2. A copy of the applicant's current Professional Registration Certificate from the appropriate governing board. An applicant must be properly registered at the time of application to practice its profession in the State of Florida. If the applicant is a corporation, it must be chartered by the Florida Department of State to operate in Florida. **Note: The location ratings will be based on the following criteria: in-state firms will receive 1 point and out-of-state firms will receive 0 points.**

Submit **six (6)** copies of the above requested data bound in the order listed above and **one (1)** electronic copy to:

Facilities Design & Construction

969 Learning Way, 109 MMA

Florida State University

Tallahassee, FL 32306-4152

Attn.: Lynetta Mills or Larry Rubin

Applications which do not comply with the above instructions may be disqualified. Application materials will not be returned.

Submittals must be received in the above office, by **2:00 PM local time, on Tuesday, October 31, 2017**. Facsimile (FAX) or electronic submittals are not acceptable and will not be considered.

Professional Qualifications Supplement forms, descriptive project information, and selection criteria may be obtained through our website, www.facilities.fsu.edu/depts/designConstr/, or by contacting: Lynetta Mills, Facilities Design & Construction, 969 Learning Way, Florida State University, Tallahassee, Florida 32306-4152, Suite 109 MMA, (850) 644-3591 telephone, (850) 644-8351 facsimile

The Project Fact Sheet is available to be downloaded from our website.

www.facilities.fsu.edu/depts/designConstr/

The complete facilities program will be made available for the shortlisted firms. For further information on the project, contact: Lawrence R. Rubin, Director, at the address above, at lrubin@fsu.edu, or at (850) 644-3591.

The plans and specifications for State University System projects are subject to reuse in accordance with the provisions of Section 287.055, Florida Statutes.

As required by Section 287.133, Florida Statutes, a consultant may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected consultant must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of \$50,000.00 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list.

Official notification of the results of the short listing will be posted on the FSU Facilities Design & Construction [website](#). Interview times for finalists will be posted at this web site address, as well.

After the interviews, the Selection Committee will make an award recommendation to the University President. Upon approval of the recommendation by the President, official notification of the final ranking of firms shall be posted on the FSU Facilities Design & Construction [website](#). Negotiations will be conducted in accordance with Section 287.055, Florida Statutes.