

## **NOTICE TO DESIGN/BUILD TEAMS**

Florida State University announces that Qualifications Based Design/Build Services will be required for the project listed below:

**Project No. FS - 240**

**Renovations to the Technology Services Building**

**Tallahassee, Florida**

The project consists of the design and construction of improvements to approximately 36,000 GSF at 1721 W Paul Dirac Drive for Florida State University in Tallahassee, Florida. It is envisioned that the renovated facility will create spaces to accommodate additional ITS staff. Improvements include open and private offices, conference rooms, training rooms, administrative spaces, and support spaces. Additional building envelope work, mechanical work, and renovations related to ITS space may be included as necessary. All work is expected to be in place and complete by the Fall of 2018.

The Design/Build Services contract shall be in compliance with Design/Build selection provisions in Section 287.055, F.S. and 6C-14-.007, F.A.C., including design and pre-construction fees, construction related service costs and a guaranteed maximum price. The University will contract with a single contract entity whose Design/Build Team shall provide all professional services including, but not necessarily limited to programming, budgeting, estimating, construction services, labor, materials, and equipment required to design and construct the project. Blanket professional design liability insurance will be required for this project in the amount of \$1,000,000 and will be included in Basic Services. The development of a Guaranteed Maximum Price (GMP(s)) at 100% documents will be required.

The overall project budget is approximately \$4,200,000 with a construction value of approximately \$3,000,000. The respondent becomes the single point of responsibility for performance of the construction of the project and shall publically bid all trade contracts and be capable of bonding 100% of the value of the contract with a surety licensed to do business in

the State of Florida with a Best rating of A, Class IX. Project development including professional services is contingent upon availability of funds.

**INSTRUCTIONS:**

Teams desiring to provide design/build services for the project shall submit a letter of interest and a completed Florida State University "Design/Build Qualification Supplement" form (DBSQS), dated June 2014, with attachments and additional information as described in the DBSQS. Applications in any other format will not be considered. The Design/Build Services Qualifications Supplement Form and Project Fact Sheet may be obtained via the Facilities website: <https://www.facilities.fsu.edu/depts/designConstr/advertisedProjects.php>

Each applicant/team must be properly licensed and registered at the time of application to practice its profession in the state of Florida. If the applicant is a corporation, or a joint venture, it must be registered by the Department of State to do business in the State of Florida at the time of application. If the applicant is the contract entity and has a consultant to perform the design and construction services, the contract entity and consultant must have an agreement at the time of application to formally contract for consulting services. Firms applying as "Associations" without a registered joint venture agreement or a contract entity and consultant without an agreement will not be considered.

Selection of finalists for interview will be made on the basis of qualifications of the proposed design/build team, including team qualifications, team related experience, and the ability to provide service in meeting the project requirements. Florida State University strongly encourages the use of certified Small, Minority, Veteran, and Women Owned Business enterprise, (SWV/WBE) in the provision of the design and construction-related services by providing a fair and equal opportunity to compete for, or for participation in, design and/or construction related services. Applications that do not comply with the above instructions may

be disqualified. Submittals are part of the public record and no submittal material will be returned. Plans and specifications for Florida State University projects are subject to reuse in accordance with the provisions of Section 287.055, F.S. as required by Section 287.133, F.S., a consultant may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected consultant must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of \$50,000 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list.

Submit **five (5)** bound copies of the above requested data bound in the order listed above and **one (1)** electronic copy. Submittals must be received at the address listed below by **2:00PM, local time, on Thursday, March 16, 2017**. Facsimile (fax) or electronic submittals are not acceptable and will not be considered. Applications which do not comply with the above will not be considered.

Send submittals to:

**Lynetta Mills, FSU Facilities Design & Construction, 969 Learning Way, Suite 109 MMA,  
Tallahassee, Florida 32306-4152, ph: (850) 644-3591**

**For further information on the project, contact: Biff Quarles, Project Manager, at the address above, through email at [bquarles@fsu.edu](mailto:bquarles@fsu.edu), or at (850) 644-0478.**

The University reserves the right to suspend or discontinue the selection process at any time and return or reject any or all submissions of Design/Build proposals without obligation to the respondent. The award of this contract is subject to availability of funds. If additional funding is realized, the University has the option to incorporate additional scope/funding under this contract.