

## **Facilities Liaison Officer (FLO) Meeting**

### **Agenda**

**November 4, 2009**

**2:00 p.m.**

**101 Askew Student Life Building**

**2:00 – 2:15 p.m.**

**Welcome -- Dennis Bailey**

- Introduce Jim Stephens, Energy Engineer
- Campus Safety Walk Update
- Construction Update/PECO Funding

**2:15 – 2:30 p.m.**

**Design & Construction –Bill Lamb**

- Stimulus Funded Projects (process)

**2:30 – 2:45 p.m.**

**Thagard Student Health Center – Kevin Frentz**

- Breathe Easy Zones

**2:45 – 3:00 p.m.**

**Financials – Dan Dayhoff**

- Blackboard Customer Reports

**3:00 – 3:15 p.m.**

**Maintenance Service Center – James Standley**

- Customer Request Procedures

**3:15 – 3:30 p.m.**

**Utilities – Richard Farmer**

- HVAC Requests for Special Events

**3:30 – 3:45 p.m.**

**Planning & Space Management – David Thayer**

- Aerial Photo Presentation

**3:45 – 4:00 p.m.**

**Questions**