

**The Florida State University  
Campus Development and Space Committee**

**Introduction**

The Campus Development and Space Committee serves in an advisory capacity to the University President on all matters relating to development and modification of facilities on University property including renovations of interior space and the assignment of space. The charge, mission, and membership of the Committee are described in the following pages.

The membership of the Committee represents a cross section of the University population including students, faculty and administrative staff. There are five outstanding subcommittees: the Campus Planning Subcommittee, the Space Assignments Subcommittee, the Fixed Capital Outlay Subcommittee, the Land Acquisition Subcommittee, and the Subcommittee on Naming. The Facilities Planning and Space Management Section of the Facilities Department provide staff assistance to the Committee and its subcommittees.

The jurisdiction of the Committee includes the Main Campus, the Panama City Branch Campus, and all other properties either owned by the State of Florida and assigned to Florida State University or leased by the State for and on behalf of the University.

A request for Committee consideration is submitted to the Chairman of the Campus Development and Space Committee, who transmits it via the Committee's Executive Secretary to the appropriate subcommittee. The subcommittee researches the request and develops a recommendation for consideration by the full Committee. The Committee may reject the request, require further study, or forward the recommendation (amended as necessary) for consideration by the President. The President has final authority in the matter. Though no formal appeal process exists, a rejected request can be modified and resubmitted for further consideration. The majority of all requests originate from within the University although requests from non-University entities can and have been accepted.

The Committee meets as necessary for the conduct of its business, typically four to six times a year.

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### **Role and Scope**

The Campus Development and Space Committee has responsibility for making recommendations to the President regarding the following campus development issues:

1. the Campus Master Plan;
2. procedures for all construction and major renovation programs on campus;
3. fixed capital outlay priorities for the University and policy under which this budget is to be administered;
4. appointments of facility program committees and facility programs
5. any modification or addition to site, physical plant or landscaping on campus;
6. all transactions concerning the purchase, sale or trade of real property, including all land, buildings and improvements to be assigned by the Department of Education to the Board of Trustees on behalf of the University.

Regarding campus space, the Committee:

7. has jurisdiction over all real property assigned to the University by any entity, including all land, buildings, and other improvements;
8. develops and approves space assignment policies and procedures for the University;
9. recommends to the appropriate vice president(s) and the president any change in the use of space within existing buildings;
10. recommends to the appropriate vice president(s) and the president the assignment of all space within new buildings or buildings that have been vacant and are being reoccupied.
11. recommends to the appropriate vice president(s) and the president renovations or changes in the physical characteristics or buildings or rooms within buildings if these changes relate to the previous conditions;
12. delegates to the vice president for academic affairs and the University registrar specific authority to assign academic classroom space;
13. recommends to the appropriate vice president(s) and the president the leasing to non-University occupants of any real property, including land, buildings and other improvements;

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14. recommends to the appropriate vice president(s) and the president the leasing by the University of any non-University real property, including land, buildings and other improvements;
15. recommends to the appropriate vice president(s) and the president use of any space owned by the University's direct support organizations;
16. recommends to the president the naming of campus buildings, facilities, rooms and other campus spaces.

**Composition**

Senior Vice President for Finance and Administration--ex officio (Chair)

Provost and Vice President for Academic Affairs--ex officio

Vice President for Research--ex officio

Vice President for Student Affairs--ex officio

Vice President for University Relations--x officio

Faculty Senate President--ex officio

Dean of the Faculties--ex officio

Associate Vice President for Facilities—ex officio

Student Body President--ex officio

Chair, President Task Force for the Disabled--ex officio

Chair, Safety and Security Advisory Committee--ex officio

Faculty Chair, University Center Committee--ex officio

Council of Deans' Representative--appointed by Provost

7 Faculty - Appointed by Senate Steering Committee:

(1) Humanities

(1) Sciences

(1) Social Sciences

(3) At large, from other than the Colleges of Arts and Sciences and Social Sciences

Faculty Chair, University Center Committee

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2 Students - Appointed by Student Body President  
(1) Graduate  
(1) Undergraduate

The President appoints committee members.

Term of Appointment  
Dean—3-year term  
Faculty—3-year term  
Students—1-year term  
Others—ex officio

Chair of Committee  
Senior Vice President for Finance and Administration

Recommendations Reported To:  
The President (Nominees not required from the Committee on Appointments to fill vacancies.)

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